

Charter between the preceptor and the preceptee

Preceptee

I, _____ commit to fulfilling my responsibilities as a newly registered practitioner and preceptee. This includes:

Completing all practice/employer local induction, statutory and mandatory training.

Attending study days and doing all required training to complete my preceptorship.

Observing and adhering to organisation values.

Participating fully in the preceptorship programme by preparing for and attending meetings as scheduled with my preceptor.

Working collaboratively with my preceptor to share my reflections and identify learning and development needs.

Seeking feedback from others to inform my progress.

Owning my learning and development plan

Signature:

Date:

Preceptor

I, _____ commit to fulfilling my responsibilities as a preceptor. This includes:

Providing support and guidance to the newly registered nurse.

Acting as a role model and critical friend.

Facilitating introductions and promoting good working relationships.

Participating in all preceptorship activities including completing required training, preparing for, attending and documenting regular scheduled meetings.

Providing timely and appropriate feedback to the preceptee.

Liaising with manager about preceptee's progress, as appropriate.

Advising on learning and development needs, facilitating a supportive learning environment and signposting learning resources.

Signature:

Date:

Contact details: